

THE PREMISE BEHIND ELECTRONIC BILLING



A screenshot of a text-based interface showing a LEDES file. The window title is "LEDES1998B[]". The interface includes a menu bar with "File", "Edit", "Format", "View", and "Help". Below the menu bar is a table of invoice data with columns: INVOICE_DATE, INVOICE_NUMBER, CLIENT_ID, LAW_FIRM_MATTER_ID, INVOICE_TOTAL, BILLING_START_DATE, BILLING_END_DATE, INVOICE_DESCRIPTION, LINE_ITEM_NUMBER, EXP/FEE/INV_ADJ, and TYPE. The data rows are as follows:

INVOICE_DATE	INVOICE_NUMBER	CLIENT_ID	LAW_FIRM_MATTER_ID	INVOICE_TOTAL	BILLING_START_DATE	BILLING_END_DATE	INVOICE_DESCRIPTION	LINE_ITEM_NUMBER	EXP/FEE/INV_ADJ	TYPE
20140212	51357	ABC Group	5114784032410A	192.00	20131101	20140131	John Smith v. Brown & Jones et al. Insured: Brown & Jones	Claim No.: 5114784032410A	DOL: 3	
20140212	51357	ABC Group	5114784032410A	192.00	20131101	20140131	John Smith v. Brown & Jones et al. Insured: Brown & Jones	Claim No.: 5114784032410A	DOL: 3	
20140212	51357	ABC Group	5114784032410A	192.00	20131101	20140131	John Smith v. Brown & Jones et al. Insured: Brown & Jones	Claim No.: 5114784032410A	DOL: 3	
20140212	51357	ABC Group	5114784032410A	192.00	20131101	20140131	John Smith v. Brown & Jones et al. Insured: Brown & Jones	Claim No.: 5114784032410A	DOL: 3	
20140212	51357	ABC Group	5114784032410A	192.00	20131101	20140131	John Smith v. Brown & Jones et al. Insured: Brown & Jones	Claim No.: 5114784032410A	DOL: 3	

The diagram below details an ideal workflow for electronic billing in a “perfect” world, one where there are no errors, mistakes, or hiccups. Our motivation in preparing these materials is to help you get to this goal while overcoming some common missteps that can make your implementation unnecessarily challenging.

THE AUDIT HOUSE BILLING CYCLE IN A PERFECT WORLD

